

MACY'S TRANSPORTATION www.fdsnet.com

CORPORATE TRANSPORTATION OFFICE • 3003 Summit Blvd, Suite 1000 • Atlanta, Georgia 30319

NOTICE OF PROCEDURAL CHANGE SUBMITTING ALL SHIPMENTS via FDSNET

July 26, 2007

Macy's Transportation is streamlining our routing requirements to provide Macy's Buying Offices and Trading Partners better visibility to shipments and purchase orders. **On September 3, 2007**, all shipments consigned to any Macy's or Bloomingdale's distribution center should be submitted via FDSNET shipping (www.fdsnet.com) for routing instructions. All shipments will receive a carrier assignment and authorization number from Macy's Transportation prior to shipping. This change simplifies routing for Macy's Trading Partners, while improving communication and collaboration on the status of inbound merchandise.

NOTE: The above procedural change excludes Fine/Bridge/Fashion Jewelry, Watches, Direct to Store, and Bloomingdale's by Mail. Please continue to follow routing instructions for these categories as specified in the routing guide until further notice.

Vendors with an existing, un-expired transportation NOPC (Notice of Procedural Change), please contact Macy's Transportation Vendor Compliance department at 404 250-7321 for further clarification and/or questions.

PREPAID VENDORS PLEASE SEE ROUTING GUIDE FOR INSTRUCTIONS.

All Vendors should update their FDSNET user profile for pick, pack and ship to ensure routing instructions are sent to the correct email address.

If you are already a registered user

Log in and enter your user name and password. Once logged in, look for Shipment/Shipment Request on the left side of the screen. If the link called "Shipment Request" does not appear, access is added by updating the user's profile. Select "Update Your Profile" and under Division/Job Role, select "Pick/Pack/Ship". Once submitted, access is given at that time.

To Add/Update your shipping address

Use the form provided at www.fdsnet.com/routing. Select **Shipping Address Update Form** to add an address or change information for an existing address on FDSNet Shipping. .

If you have not previously registered for FDSNet, please do so now.

You must be a registered user of FDSNet and have access to the shipment request screens. To learn more about registration, review the "New To FDSNet?" section on www.fdsnet/NewUsers/. When registering, please make sure you select the Job Role "Pick/Pack/Ship". This will allow you to enter shipments into FDSNet. After registering, you must then add all of your shipping addresses.

Please refer to the Macy's Transportation Routing Guide at www.fdsnet.com for further routing instructions. Any questions regarding this notice should be directed to the Macy's Transportation Office at 404/250-7304. **For more information**, please visit www.fdsnet.com, select "Routing Guide" and then "Transportation Updates for Vendors".