



**NOTICE OF PROCEDURAL CHANGE (2 Pages)
ALL VENDORS PLEASE NOTE STORE/DC REALIGNMENT**

**SMALL TICKET/SOFT HOME
MACY'S CENTRAL STORES 68, 72, 75, 77, 85, 98
MACY'S HOME STORES 7068, 7072, 7075, 7077, 7085, 7098**

**Please immediately alert your Traffic/Shipping Manager and EDI Department
Manager**

July 15, 2008

Effective **September 1, 2008**, the Macy's Central / Macy's Home stores listed above and identified in the chart below, which currently are serviced by the Macy's Bridgeton Distribution Center (DC), will instead be received by the **Macy's Southland Store # 75 Memphis, TN**

From and after September 1, 2008, the Southland Store will act as a receiving facility for the Macy's Central / Macy's Home stores listed about and in the chart below due to the distance of these stores from the Macy's Bridgeton DC. Macy's Southland will be recognized as **DC location (MU)**. For routing information use the Routing Guide posted on macysnet.com. **Accordingly, from and after September 1, 2008, all small ticket and soft home merchandise must be shipped (collect and pre-paid) directly to:**

**Macy's Southland Store #75 - (MU)
1300 Southland Mall
Memphis, TN 38116**

Note: All UCC-128 shipping labels must provide the correct DC address.

EDI Instructions: Macy's Purchase Orders with an "in DC date" of September 1, 2008 or later, must follow this routing change and all EDI documentation must be updated accordingly. The EDI 856 Map Specs must reflect the correct information and each ASN must use the new DC code EDI N1-ST = (MU) in the N104 data element. Also:

- Your ship notice must be in our system before your shipment arrives at store's receiving dock.
- Each shipment must have a UCC 128 label and all required zones completed, reflect the **new address listed above**, and include a valid SSCC 128 bar code providing the store the ability to scan the label upon arrival.
- Label must be placed on the outside of the carton and be clear of any internal label or packing slip envelope overlay.

Macy's recognizes that this is a major change for our vendors and appreciates your partnership in this initiative. Accordingly, we ask that you please:

- Refer to the attached chart to confirm store numbers
- Use macysnet.com for shipment routing
- Contact Macy's Transportation Office at 404-250-7200 with any questions regarding this change in procedure
- Contact the EDI office at 513-782-3182 or 513-782-1873 with questions on EDI mapping,

**Macy's Central / Macy's Home Stores Moving From
Bridgeton DC to Southland DC (MU)
1300 Southland Mall
Memphis, TN 38116**

Store Name	Macy's Central Store Number	Macy's Home Store Number
The Avenue Carriage Crossing	0068	7068
Oakcourt	0072	7072
Southland	0075	7075
Old Hickory (Jackson)	0077	7077
Hickory Ridge	0085	7085
Wolfchase	0098	7098