



July 14, 2008

## **NOTICE OF PROCEDURAL CHANGE**

Distribution Center (DC) CHANGE OF ADDRESS

**Please immediately provide to your Traffic/Shipping Manager and EDI Department Manager**

### **CHANGE OF DC ADDRESS**

#### **Big Ticket Merchandise Currently Shipping to:**

**Westwood– Macy's Logistics Distribution Center (WW)  
245 University Avenue  
Westwood, MA 02090**

#### **Effective July 29, 2008 New Shipping Address is:**

**Westwood– Macy's Logistics Distribution Center (WW)  
480 Sprague Street  
Dedham, MA 02026  
781-461-2642**

Note: Please refer to the routing guide for specific shipping instructions. Failure to make necessary changes (as per the Routing Guide) may result in an expense offset to your company.

Please update all internal systems to note this change of address for Macy's Home Big Ticket location, as well as your UCC 128 shipping label address. For routing information, use the Routing Guide posted on macysnet.com.

Please direct your questions to the Macy's Transportation office at 404- 250-7200. For questions regarding EDI mapping, please contact our EDI office at 513-782-3182 or 513-782-1873.