



Date: January 19, 2011

## NOTICE TO VENDORS

### Greensboro, NC 1:1 Expansion

Please be advised that, effective February 1, 2011, the Macy's Routing Guide is being updated to reflect the expansion of the Greensboro 1:1 area to include vendors located in Georgia and Florida. Vendors shipping from the zip codes discussed below are asked to follow the new routing instructions beginning February 1<sup>st</sup>:

#### ***Macy's 1:1 (Greensboro Expansion)***

All vendors (except: Fine/Bridge/Fashion Jewelry, Watches, Direct to Store, and Bloomingdale's Special Handling) shipping from 3-digit zips 300 - 303, 304 - 314, and 322 to Bridgeton, Minooka, Bailey Road, Joppa, Secaucus, Cheshire, or South Windsor distribution centers must comply with the following instructions from and after February 1:

- Submit all POs, cartons and weight, regardless of the recipient Macy's organization, not less than 2 business days and not more than 14 business days prior to the Ready to Ship (RTS) date.
- Orders will be picked up on the next scheduled pick-up day (see table below for schedule) that coincides with or falls after the RTS date.
- All freight must be loaded by Macy's DC destination.
- All BOLs should be directed to the appropriate DC (see attached BOL example) and vendors should otherwise continue to follow current BOL procedures.

Macy's [Destination DC] Logistics DC - [Destination DC Code]  
 c/o Dynamic (Greensboro)  
 7500 Business Park Drive  
 Greensboro, NC 27409

#### Greensboro 1:1 Expansion Pick Up Schedule

Origin State	3 Digit Zip Zone	Monday	Tuesday	Wednesday	Thursday	Friday
Georgia	300 - 303		X		X	
Georgia	304 - 314	X		X		
Florida	322	X		X		

All shipments being directed to all other Macy's DCs (i.e., those NOT listed above), are to ship direct and vendors must submit all PO's cartons and weight into Macysnet, regardless of Macy's recipient organization, not less than 2 business days and not more than 14 business days prior to the RTS date. Again, please note that:

- All BOLs must be directed to the appropriate DC.
- Vendors must continue to follow the current BOL procedures.
- Vendors must follow the pick-up schedule provided above.

Any questions regarding the pending change should be directed to the Macy's Transportation office at (678) 406-7200.



Macy's 1:1 BOL Example

Date: \_\_\_\_\_ Page \_\_\_\_\_

**SHIP FROM**

Name: **Vendor Name**  
 Address: **Vendor Address**  
 City/State/Zip: **Vendor City, State, Zip**  
 SID#: \_\_\_\_\_ FOB:

Bill of Lading Number: **2334567891022**

BAR CODE SPACE

**SHIP TO**

Name: **Macy's (Dest. DC) Logistics DC** Location #: \_\_\_\_\_  
 (Dest. DC Code)  
**c/o 1:1 Facility Name**  
 Address: **1:1 Facility Address**  
 City/State/Zip: **1:1 Facility City, State and Zip**  
 CID#: \_\_\_\_\_ FOB:

CARRIER NAME: \_\_\_\_\_  
 Trailer number: \_\_\_\_\_  
 Seal number(s): \_\_\_\_\_  
 SCAC: \_\_\_\_\_  
 Pro number: \_\_\_\_\_

**THIRD PARTY FREIGHT CHARGES BILL TO:**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_

BAR CODE SPACE

SPECIAL INSTRUCTIONS: **Authorization/Appointment# 8005521**

Freight Charge Terms: *(freight charges are prepaid unless marked otherwise)*  
 Prepaid \_\_\_\_\_ Collect X 3<sup>rd</sup> Party \_\_\_\_\_  
 Master Bill of Lading: with attached underlying Bills of Lading  
 (check box)

**CUSTOMER ORDER INFORMATION**

CUSTOMER ORDER NUMBER	# PKGS	WEIGHT	PALLET/SLIP (CIRCLE ONE)	ADDITIONAL SHIPPER INFO
5989971	4	83	Y	N
6588888	15	375	Y	N
1586847	2	22	Y	N
			Y	N
			Y	N
<b>GRAND TOTAL</b>	<b>41</b>	<b>897</b>		

**CARRIER INFORMATION**

HANDLING UNIT		PACKAGE		WEIGHT	H.M. (X)	COMMODITY DESCRIPTION <small>Commodities requiring special or additional care or attention in handling or stowing must be so marked and packaged as to ensure safe transportation with ordinary care. See Section 2(e) of NMFC Item 360</small>	LTL ONLY	
QTY	TYPE	QTY	TYPE				NMFC #	CLASS
1	Pallet	41	Cartons	947				
RECEIVING STAMP SPACE								
<b>GRAND TOTAL</b>								

Where the rate is dependent on value, shippers are required to state specifically in writing the agreed or declared value of the property as follows:  
 "The agreed or declared value of the property is specifically stated by the shipper to be not exceeding \_\_\_\_\_ per \_\_\_\_\_."

COD Amount: \$ \_\_\_\_\_  
 Fee Terms: Collect:  Prepaid:   
 Customer check acceptable:

**NOTE Liability Limitation for loss or damage in this shipment may be applicable. See 49 U.S.C. §14706(c)(1)(A) and (B).**

RECEIVED, subject to individually determined rates or contracts that have been agreed upon in writing between the carrier and shipper, if applicable, otherwise to the rates, classifications and rules that have been established by the carrier and are available to the shipper, on request, and to all applicable state and federal regulations.

The carrier shall not make delivery of this shipment without payment of freight and all other lawful charges.  
 \_\_\_\_\_ Shipper  
 Signature

**SHIPPER SIGNATURE / DATE**

This is to certify that the above named materials are properly classified, described, packaged, marked and labeled, and are in proper condition for transportation according to the applicable regulations of the U.S. DOT.

Trailer Loaded:  
 By Shipper  
 By Driver

Freight Counted:  
 By Shipper  
 By Driver/pallets said to contain  
 By Driver/Pieces

**CARRIER SIGNATURE / PICKUP DATE**

Carrier acknowledges receipt of packages and required placards. Carrier certifies emergency response information was made available and/or carrier has the U.S. DOT emergency response guidebook or equivalent documentation in the vehicle.  
*Property described above is received in good order, except as noted.*