



January 7, 2013

Dear Furniture Vendor,

I want to thank you for your partnership in working with the Macy's Planning offices on tracking orders. The timely receipt of merchandise is integral to Macy's ability to manage dollars, deliver customers in a timely manner, and provide information to our sales associates and customers. As our business grows, the amount of orders continues to multiply and tracking these orders calls for robust, automated systems that provide reliable, accurate information on demand.

I believe this information should be detailed, and allow both Macy's and the vendor to know where an order is in its life cycle from order placement thru delivery to the DC. And in between, provide information on raw materials, production scheduling, transit to the port, and vessel information.

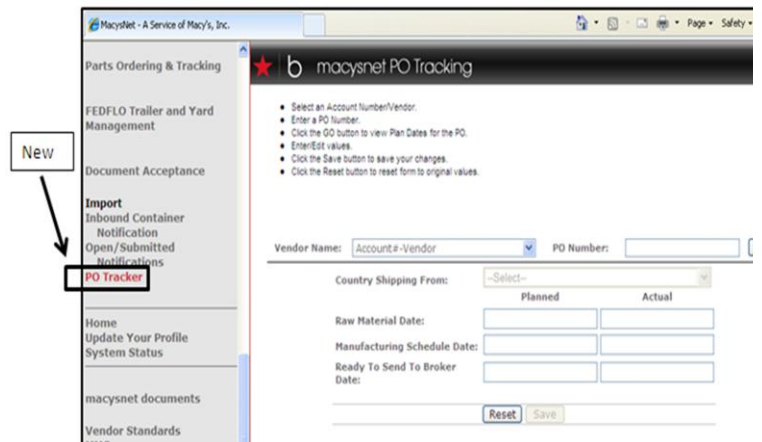
Here's how it will work ... Macy's is introducing a new "PO Tracking" screen in the MNET Application that will require domestic and international vendors to inform Macys of vendor production dates and schedules.

Upon receipt of each purchase order, the following dates will need to be entered into MNET (see screen shot attached):

- Planned and/or Actual Raw Materials Date
- Planned and/or Actual Manufacturing Schedule Date
- Planned and/or Actual Ready to Send to Broker (International shipping only)
- Country Shipping From
  - If shipping domestically enter "USA" from drop down list
  - If shipping internationally enter "designated country" from drop down list

This system will be active starting this month ( October ). All of our suppliers will be contacted and provided with instructions. The key Macy's contact person is Brenda Syesta, she can be reached at [Brenda.J.Syesta@macys.com](mailto:Brenda.J.Syesta@macys.com) or (770) 908 3567.

This will be a mandatory process for vendors doing business with Macy's Furniture, we will be tracking compliance and reporting back to each vendor on their progress. This system will improve our communication between vendor and Macy's and increase our mutual performances. See new screen below:



Thank you for your cooperation

Andrew J Koller  
GVP Planning  
Macy's Furniture and Mattresses