



Vendor Routing Guide

"Our Success is Your Success"

Bloomingdale's By Mail Fulfillment/Distribution Center
475 Knotter Drive

Cheshire, Connecticut 06410
203-271-5835



1. This guide contains instructions on routing merchandise to the Bloomingdale's By Mail distribution center using '**Approved Carriers**' only when Bloomingdale's By Mail is paying the freight. This guide is to be used in conjunction with the Bloomingdale's By Mail Vendor Standards available on the www.fdsnet.com website. Failure to follow these requirements could result in a charge-back being assessed. Charge-back amounts can be found in the Bloomingdale's By Mail Vendor Standards Manual found at www.fdsnet.com.
 - If there are any questions concerning these instructions, please contact our receiving office at (203) 271-5371 between the hours of 8:00 a.m. and 4:30 p.m. Eastern time. Email inquiries can be sent to bbmvendorcontact@FDS.com
 - This guide should be distributed to the appropriate individuals within your organization.
- ? This guide only applies to Bloomingdale's By Mail.
- ? All transactions are governed by the Bloomingdale's By Mail purchase order provided to each vendor, including the general terms and conditions. These terms and conditions have been provided to you and are located on the backside of each P.O. agreement and can also be found at www.fdsnet.com. Invoices should be sent to: **Bloomingdale's By Mail, PO Box 598, Cheshire, CT 06410, Attn. Accounts Payables**
- ? Partial shipments, over or under ships are strongly discouraged and require agreement from the respective BBM Planner.

For general information about other Federated vendor standards, visit our website at www.fdsnet.com. For general Federated Department Stores Inc. information, visit the Federated Departments Stores, Inc. website: www.federated-fds.com

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Routing Instructions

We ask for your cooperation in adhering to the following routing instructions when Bloomingdale's By Mail pays for freight. They are intended to provide our company with the best overall service and most advantageous rates. Failure to follow these instructions will result in a charge-back/expense offset.

- ? Unauthorized use of any carrier not listed below will result in a charge-back for any additional costs.
- ? Released value not to exceed \$3 per lb. Carrier is notified when value exceeds Cost of Goods and includes assessorial charges applied by Bloomingdale's By Mail to inter-company charge and cost.
- ? All LTL and TL Carriers must contact our receiving department for delivery appointment at 203-271-5800.
- ? Clearly mark each carton with a shipper and consignee name, address and Bloomingdale's By Mail purchase order and division number.
- ? Indicate purchase order number, division number, total amount of cartons and pallets on all carrier's Bill of Lading.
- ? Palletize and stretch wrap all multi carton shipments.
- ? Do not mix multiple purchase orders on pallets.
- ? The approved carriers are listed below when Bloomingdale's is paying the freight.
- ? Questions Contact: PHONE: 203-271-5371 (Between 8:00am and 3:30pm Eastern time) / FAX: 203-271-5842 / email: bbmvendorcontact@fds.com

SPECIAL PURCHASE ORDER INSTRUCTIONS WILL OVERRIDE ABOVE

- Shipments exceeding 5000 lbs or 650 Cubic Feet
Contact BBC Worldwide for Routing: 609-268-9919 extension 24

MERCHANDISE SHIPPING ADDRESS

475 KNOTTER DRIVE, CHESHIRE, CT 06410

CARRIER SELECTION:

- GARMENTS ON HANGERS
With approval from Bloomingdale's By Mail distribution center: 203-271-5371 (8:00 a.m. - 3:30 p.m. Eastern time), Fax 203-271-5842, email: bbmvendorcontact@fds.com

Pacific Logistics	877-422-4752
ECL	(973) 759-9914
ABF	(800) 610-5544 to get Local Terminal Information
Roadway	Contact Local Terminal

- CARTONS LESS THAN 100 LBS.

All States: United Parcel Service (UPS) Consignee Billing, Call 800-754-7527

All UPS cartons should be marked "vendor shipment" and an alternate color tape on the package is also recommended to prevent introduction into our Returns Operation.

- OVER 100 LBS. – see chart on next page

Carrier Selection

State	Primary Carrier	Secondary Carrier	Est. Transit Days
AL	ABF	ROADWAY	3
AK	BBC	BBC	3-4
AR	ABF	BBC	5-7
AZ	ABF	BBC	
CA	Pacific Logistics	BBC	5-7
CO	ABF	BBC	5-7
CT	ECL	BBC	1-2
DE	ECL	BBC	1-2
DC	ABF	BBC	1-2
FL	ECL	BBC	3
GA	ABF	ROADWAY	3
HI	BBC	BBC	5-7
ID	ABF	BBC	2
IL	ABF	BBC	3-4
IN	ABF	BBC	2
IA	ABF	BBC	3-4
KS	ABF	BBC	3-4
KY	ABF	BBC	3
LA	ABF	BBC	3-4
MA	ECL	BBC	1-2
MD	ECL	BBC	1-2
ME	ABF	BBC	1-2
MI	ABF	BBC	2
MN	ABF	BBC	3-4
MO	ABF	BBC	3-4
MS	ABF	BBC	3-4
MT	ABF	BBC	5-7
NC	ROADWAY	BBC	3
NE	ABF	BBC	3-4
NH	ABF	BBC	1-2
NJ	ECL	BBC	1-2
NM	ABF	BBC	5-7
NV	ABF	BBC	5-7
NY State 10001-12010	ECL	ABF	1-2
NY ALL OTHER ZIP CODES	ABF	BBC	1-2
NY City	ECL	BBC	1-2

State	Primary Carrier	Secondary Carrier	Est. Transit Days
OH	ABF	BBC	2
OK	ABF	BBC	3-4
OR	ABF	BBC	5-7
*PA 13717,13779,19406	ECL	BBC	2
PA* ALL OTHER ZIP CODES	ABF	BBC	2
RI	ABF	BBC	1-2
SC	ROADWAY	BBC	3
SD	ABF	BBC	3-4
TN	ABF	BBC	3
TX	ABF	BBC	3-4
UT	ABF	BBC	5-7
VA See Below *			2
VA ALL OTHER	ROADWAY	BBC	2
VT	ABF	BBC	1-2
WA	ABF	BBC	5-7
WV	ABF	BBC	1-2
WI	ABF	BBC	3-4
WY	ABF	BBC	5-7
MEXICO	BBC	BBC	5-7
PUERTO RICO	BBC	BBC	5-7
CANADA			
AB	BBC		3
BC	BBC		3
MB	BBC		3
NB	BBC		3
ON	BBC		3
PQ	BBC		3
SK	BBC		3
NS	BBC		3
VA* 20151,20186,23606,24112,24148, 20171 20774, 20901	ECL	BBC	2
22033, 23431 23432, 23970 24502, 24540 24510	ECL	BBC	2

- **What are your hours of operation in receiving?**
Our receiving hours are 7 am – 3:30 pm (Eastern Time)
- **Where do I send the invoice?**
The invoices should be sent to:
Bloomingdale's By Mail
PO Box 598
Cheshire, CT 06410
Attn. Accounts Payables
- **Where can I find charge-back amounts?**
In the "Vendor Standards Manual" at www.fds.com.

DC	Distribution Center where merchandise is received and shipped to customers.
LTL	Less Than Trailer Load – A Motor carrier shipments that do not constitute a full truckload.
POD	Proof of delivery (bill of lading) proving the shipment was signed for.
TL	Trailer Load - Motor carrier shipments that do constitute a full trailer load.